

Teacher Aide Role – Job Description 2021

Job Title:	Teacher Aide (fixed term)
Directly Responsible to:	Learning Support Co-ordinator (SENCO)
Functional Relationship with:	Principal, Teaching Staff, and students
Primary Objectives:	<ol style="list-style-type: none"> 1. To provide student, classroom and teacher support 2. To support teaching programmes and student learning under the direction of the class teacher/ ORS teacher/ SENCO
Tenure:	Start date – 26 July 2021
Employment Conditions:	Support Staff in Schools Collective
Hours of Work:	22 hours per week (across 5 days)
Remuneration:	Agreement as per Collective Agreement and experience

Attributes

- To show empathy and understanding of student's educational, behavioural and emotional needs.
- To treat all children with dignity and respect
- To maintain confidentiality about children, families and colleagues.
- To uphold professional attitudes and loyalty to the school
- To be responsive to working in a co-operative environment
- To demonstrate reliability, responsibility and commitment in the role as a Teacher Aide.

Key Tasks

- Under the guidance of the SENCO/ ORS teacher/ classroom teacher provide support for-
 - a) specific students with diverse needs
 - b) a small group of students with a common goal
- To work with other individuals, groups or whole class activities (such as reading a story) to enable the teacher to work more directly with a child or child's group.
- To support students with special needs during breaks.
- To attend and contribute to IEP (Individualised Education Plan) and other related meetings.
- To accompany students with diverse needs on trips and learning experiences outside the school.
- As the need arises, undertake toileting of a child and / or nappy changes.
- As the need arises, support a student in the water for swimming.
- To assist the student towards self-management and a level of independence.
- To show flexibility around
 - modifying teaching and learning approaches
 - timetable changes as the need arises
 - working with a range of different children
- To assist the teacher with some assessment tasks, as appropriate.
- To assist with the gathering and production of resources to support specific learning needs.