

## Teacher Aide Role – Job Description Term 4 - 2021

<b>Job Title:</b>	Teacher Aide (fixed term)
<b>Directly Responsible to:</b>	Learning Support Co-ordinator (SENCO)
<b>Functional Relationship with:</b>	Principal, Teaching Staff, and students
<b>Primary Objectives:</b>	<ol style="list-style-type: none"> <li>1. To provide student, classroom and teacher support</li> <li>2. To support teaching programmes and student learning under the direction of the class teacher/ ORS teacher/ SENCO</li> </ol>
<b>Tenure:</b>	Start date – 18 October 2021
<b>Employment Conditions:</b>	Support Staff in Schools Collective
<b>Hours of Work:</b>	20 hours per week (across 5 days)
<b>Remuneration:</b>	Agreement as per Collective Agreement and experience

### Attributes

- To show empathy and understanding of student's educational, behavioural and emotional needs.
- To treat all children with dignity and respect
- To maintain confidentiality about children, families and colleagues.
- To uphold professional attitudes and loyalty to the school
- To be responsive to working in a co-operative environment
- To demonstrate reliability, responsibility and commitment in the role as a Teacher Aide.

### Key Tasks

- Under the guidance of the SENCO/ ORS teacher/ classroom teacher provide support for-
  - a) specific students with diverse needs
  - b) a small group of students with a common goal
- To work with other individuals, groups or whole class activities (such as reading a story) to enable the teacher to work more directly with a child or child's group.
- To support students with special needs during breaks.
- To attend and contribute to IEP (Individualised Education Plan) and other related meetings.
- To accompany students with diverse needs on trips and learning experiences outside the school.
- As the need arises, undertake toileting of a child and / or nappy changes.
- As the need arises, support a student in the water for swimming.
- To assist the student towards self-management and a level of independence.
- To show flexibility around
  - modifying teaching and learning approaches
  - timetable changes as the need arises
  - working with a range of different children
- To assist the teacher with some assessment tasks, as appropriate.
- To assist with the gathering and production of resources to support specific learning needs.