

When There is a POSITIVE Case in the School

→ The school will notify all families via email.

UNWELL CHILDREN/ STAFF

CHILDREN

We are trying to keep everyone as safe and well as possible at school.

- It is important that children who are unwell stay at home.
- If a child comes to school unwell or becomes unwell during the day, caregivers will be contacted to pick them up.
- Please follow Ministry of Health guidelines for anything Covid related

STAFF

- Staff are expected to stay at home if they are unwell.
- Ministry of Health guidelines will be followed for anything Covid related
- Classes with absent teachers will be covered by-

- Relievers (if available)
- Part-time teachers/ management
- Splitting the class across the syndicate or Yrs 1-4/ 5-8
(in the event of many teachers being absent)

CHILDREN ARRIVING AT SCHOOL

NEW ENTRANTS

- NE children are able to be accompanied by a parent into their classrooms for the first 2 weeks, then to the classroom door for 1-2 weeks, building the ability to walk in independently.
(this will no doubt vary from child to child)
- **ENTRY:** via the main small gate
- Parents are asked to:
 - scan in
 - observe 2 metre social distancing
 - avoid lingering

YRs 1 - 8 CHILDREN

- Parents are encouraged to say goodbye at the gate



- The Principal, DP or AP will greet children at the gate and offer support as needed

- Late children still report to the office

CHILDREN LEAVING AT THE END OF DAY

NEW ENTRANTS & YEAR 1 CHILDREN

- **At 2.50pm** NE & Yr 1 children will be
 - dismissed to an adult in the **staff car park**
 - **EXIT:** via the **vehicle gate** beside to bank
- Parents coming into the car park are asked to
 - scan in
 - observe 2 metre social distancing
 - avoid lingering



YRs 2-4 CHILDREN


- **EXIT:** via the small car park gates

YRs 5-8 CHILDREN


- **EXIT:** via the bottom court side gate

Older children picking up siblings can exit the most convenient gate.


FACE MASKS

- **Face masks** (surgical grade) to be worn by
 - teachers/ Teacher Aides of Yr 4-8 / yr 4-8 children whilst inside
 - yrs 1-3 optional
 - parents anywhere in the school grounds
- **Mask Breaks**
 - Regular breaks outside will be offered
- **Teachers will** 
 - model correct and safe use
 - check masks are clearly named
 - organise a safe place to store masks
- **Spare masks** will be available for children
- **Exemptions:** chn with specific needs/ disabilities/ etc will not be expected to wear masks

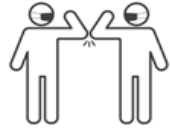
PHYSICAL DISTANCING

- **nil:**
 - No physical distancing within classes/ syndicates
 - Large groups of children should not be brought together indoors
- **2 metres:** Parents/ caregivers 
- **1 metre:**
 - Singing outside
 - Between groups (if the school is divided)


HAND SANITISING

- **Sanitiser Stations**
 - at all internal classroom doors
 - beside alarm key-pads
 - photocopier room
 - reception
 - staffroom
 - meeting room
 - spaces used for Learning Support
- 
- Teachers will promote use throughout the day

SAFE HYGIENE PRACTICES

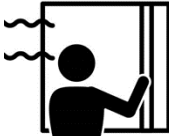
- **Children will be reminded and shown how to-** 
 - ➔ wash / sanitise hands
 - ➔ cough/sneeze into elbow or tissue
 - ➔ refrain from touching face
 - ➔ alternatives to handshakes, hugs & high fives
 - ➔ be far enough away so they are not breathing on or touching anyone

SURFACE WIPING

- **Cleaning Surfaces**
 - Teacher/ children to take responsibility for wiping classroom surfaces and door handles
- 
- Caretaker to wipe reception area door handles twice a day



VENTILATION

- **Indoor spaces** need to be well-ventilated
 - open windows, doors as much as practical while in class and also during breaks
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- **DOORS**
 - **External doors** to each block will remain latched back/ wedged open to reduce contact

EVENTS - GATHERINGS

EVENTS

- Singing, dancing, congregating need to be outdoors with distancing
- **(EOTC)** activities, including overnight trips may go ahead, but will need careful planning & consideration around safety.

Parent helpers **must be fully vaccinated.**

- After school Sports practices with parent coaches (must be fully vaccinated.)

POSTPONED

- Large parent gatherings/ events

PRESENTED IN A DIFFERENT FORM

- Parent Info Evening → **Meet the teacher**
 - 4 families at a time - 10 minute booking
 - Masks - 2 m distancing
- Term 1 Learning Conversations
 - nature of these yet to be determined



NOT YET AVAILABLE/ CLOSED

- **LIBRARY** closed for class visits at this stage
 - Teachers will take out class sets of books

OFFICE

- Closed for face to face with parents at RED
- Parents can phone/ email office for uniform orders & pay online
- **Students Leaving Early**
 - Parents can phone office and we will arrange for the child to be collected at the top gate



Drinking Fountains - closed

Children are to bring their own named bottle.

Class Toys going into homes (not yet)

- Limited **face to face parent meetings**
Only for issues that are urgent or cannot be effectively managed through a phone call or Zoom.

DISTANCE LEARNING

- All children should be attending school unless they are unwell or self-isolating.

Distance Learning while school is **OPEN** (and teachers are still in classrooms)

- will be provided to children who are unable to come to school due to self-isolating
- will offer links to learning & educational websites
- will not involve zoom/ google meets

Distance Learning if school is **CLOSED**

- online will be available for all students
- level of teacher interaction will be determined by wellness of staff and their families



TUTORS/ SUPPORT SERVICES

- Learning Tutors and personnel from support agencies are able to come on-site to work with staff and children providing they-
 - are fully vaccinated
 - wear a medical grade face mask
 - scan in
 - observe the school protocols
 - provide a copy of their service protocols (these will need to align with school expectations)

HOUSEHOLD CONTACTS (as at 25/2/22)

- You are a **Household Close Contact** if you **live with a person who has COVID-19**
- Your child must stay at home
- Please notify the school

Please follow MOH Guidelines around isolating and Testing before a safe return to school.



CLOSE CONTACT WITH NON HOUSEHOLD

- If your child or a household member spent time with someone who has Covid-19-
 - Your child is able to attend school if they are Well
 - Monitor symptoms
 - If symptoms develop, get a test

Please follow MOH Guidelines

